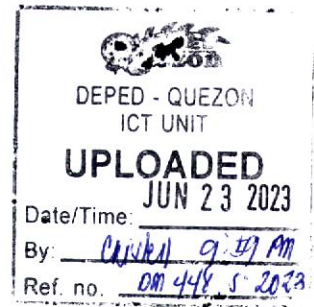




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



23 June 2023

DIVISION MEMORANDUM

DM No. 448, s. 2023

**OFFICER-IN-CHARGE (OIC) IN LIEU OF THE TOP MANAGEMENT'S
ATTENDANCE IN THE ON-SITE REGIONAL MANAGEMENT
COMMITTEE MEETING**

To: Assistant Schools Division Superintendents,
Division Chiefs and Section/Unit Heads,
Public Schools District Supervisors,
Elementary and Secondary School Heads,
All Others Concerned

1. In view of the attendance of the Top Management to the On-Site Regional Management Committee Meeting, **Ms. Lorena S. Walangsumbat, CID Chief**, is hereby designated as the *Officer-In-Charge* on **June 23, 2023**. She will sign all routine communications except appointments and financial matters.
2. In this connection, official correspondence shall be signed as follows:

FOR:

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

BY:

LORENA S. WALANGSUMBAT
CID Chief

3. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

asdsSD006/23/2023

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